Minutes of Llansantffraid Glyn Ceiriog Community Council held on Wednesday 18th May at the Institute and via Zoom

PRESENT: Phillip Lloyd.(Chair) Trevor Bates; Eric Jones; Sarah Davies; Anina Price; Barbara Roberts; Anne Johnston; Jonathan Pritchard; Anthony Appleton St Ffraid’s; Jean Davies (Clerk) ;

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| Agenda  No | Details | Minutes | Action |
| 1 | Welcome and apologies | Councillor Lloyd welcomed all present in particular those new to the council – Cllrs Johnston and Pritchard |  |
| 2. | Presentation by Anthony Appleton St Ffraids Church  (Change of order from agenda from item 3 to item 1) | Mr Appleton explained that he was making a presentation in relation to the cemetary which is the responsibility now of the missionary and not the Church in Wales. There are concerns that some of the gravestones are a health and safety risk. They have tried to contact the families of the graves of concern in the main to no avail. Therefore, as there is no fund available to make the gravestones safe he was asking if the CC would help. The CC agreed to donate £60 which Mr Appleton estimates will cover the cost of the material and Councillors Bates and Pritchard agree to undertake the work to cut down the cost. |  |
| 3 | Signing of Acceptance of Office Declaration | All Councillors signed the Acceptance of Office Declaration which was witnessed by the Clerk. All Councillors had received copied of the Good Councillors Guide and Code of Conduct for Councillors |  |
| 2 | Discussion with NW (if present) | March figures 3 x criminal damage; 1 x Public Order offence;  1 x ASB; 1x ‘other offence’ |  |
| 3. | Discussion with CA | Mrs Bates reported that the digital classes are going well and the tablets well used. She is attempting to raise the profile of the Community Cupboard as well as raised the number of activities available and attendance at various classes.  She had met previously with the Clerk for appraisal and set targets for 2022/23  Clerk reported that she had had a meeting with WCBC’s CA coordinator and had been informed that the CA budget for this year had been raised to |£12000 (previously £10,000). The WG hope that the increase will help fund more CA hours. The coordinator had mentioned the Ceiriog Valley as a good example of co-working and how he would like other areas to work. He stated that how CA’s are manged i.e. by CC’s or in a hub type; or privatised had not yet been decided. This will happen towards the end of the summer. He acknowledged that those managing their CA’s appropriately should not be penalised because other CA’s are not managed appropriately. |  |
| 4. | Expressions of Interest | Councillor Bates – CA (3) ) Planning applications and  Councillor Lloyd and Johnston - Planning |  |
| 5. | Confirmation or otherwise of previous meeting | Accepted as correct and signed accordingly (April) |  |
| 6. | Matters arising | Refurbishment of toilets – Four contractors had been identified – Cllr Davies to remind Tegid Davies to provide a list of work needed to upgrade the toilets  Hospital Transportation –The need for more volunteers has been included in CC article in the Glyn News. WRVS has contacted one of the volunteers and the WRVS has promised to contact Cllr Bates to provide an update of where they are up to.  Issues Highlighted to Street Scene:-   1. Gradient of pavement on |New Road- Inspector was to visit – emailed for update but out of office message for the officer received (until the 30.5.2022) 2. Rail damaged between Coed y Glyn and Pandy and now bollards removed – emailed Street Scene twice since last meeting – last email – response received as above (away until the 30.5.2022)   Draft Emergency Plan - this was postponed to the 24.5.2022 at the last minute.  Defibrillator – closing date for applications was the 30.4.2022 -no response as yet  Response form NT - Clerk had contacted the NT asking for a bin to be placed on the tramway path between Coed y Glyn and Pandy. They had responded agreeing that a bin was needed – but they were exploring how it would be emptied. In the meantime, they will arrange for a member of staff to pick up the litter weekly.  Safer cycling signs - a further email sent to Rachel Penman – no response as yet  Any other matter not listed | Clerk  Clerk |
| 7. | LA Representative report | WCBC’s Planning Enforcement Officer has visited a few properties in the community and will take further action if appropriate  Cllr Bates had had in Nantyr meeting between Highways/Police/GLAS (which is a group set up to provide information to 4 x 4 drivers regarding tracks etc). GLAS wanted large stones etc put in tracks to stop 4 x 4 ‘s removed – this is an ongoing issue and will again be revisited.  Cllrs Bates had also had a further meeting with Highways regarding the state of the roads in the Valley. |  |
| 8. | Reports | No reports this month |  |
| 9. | For discussion/decision | Bike ramp/track;  Update as follows:-   1. Clerk advised NT that CC had agreed with their proposal. NT had confirmed that the legal document would be drafted – however in addition they wanted confirmation that Highways had been informed and that an ecology assessment had been undertaken.   Clerk had contacted Planning Officer if Highways and an Ecology assessment would have been part of its decision re planning. The Officer had stated that whist he had contacted Highways this was not really needed as no change to access was being made. With regards to an ecology assessment, he had contacted NRW and attached their response. The Clerk had sent all this information to NT who had acknowledged this and the clarification.   1. Cllr Bates/Davies/Lloyd and Clerk had met with Jon Brewing WCBC’s Arboriculture Officer who had suggested that: -  * Need to get drawings with levels etc – *Clerk had contacted the architect who had suggested a topographical survey 1st quote for the survey was £645; Architect does not think if the survey is provided there won’t be any further charges for his work.* * Wood management – need to identify those trees that need protecting and those damaging roots etc – *This meeting had taken place with George Faire* * ROSPA to be involved to ensure that the track’s design meets with H and S requirements -Clerk *had contacted ROSPA – cost of drawing review £300 once installation complete, they recommend an inspection cost £395*  1. However, since then the Clerk had been contacted by Cadwyn Clwyd – who asked for the drawings etc to be sent to them. They were of the opinion that they could provide a grant of up to £30,000 (CC to match fund 14% of this around £4,000) to fund this - however no trees to be felled (Clerk had explained 2 above and they accepted this) and that all materials used should be natural i.e. soil and timber. However, they need three quotes for the work.   Clerk asked to obtain three quotes asap  Pavilion Funding - Clerk had applied for a grant from Spar Community Fund up to £10,000 closing date was the 4.5.2022.  Clerk asked to contact Einion Davies regarding companies to approach for quotes for supplying the pavilion. | Clerk |
| 10. | Letters of thanks | Insitute (verbal) and email from Canolfan Ceiriog |  |
| 11. | Correspondence | Bank Statement-. comprehensive statement with expenditure and income for the month emailed to councillors and discussed at Council meeting. This was accepted as a true and accurate account  WCBC – Email from Youth Service stating that the equipment in the box on the playing field had disappeared. However, the Resources Centre in Ruabon has equipment which could be available. Need confirmation that the key would still be held by the CC making it available at weekends and holidays as opposed to the Youth Service holding they key resulting in the equipment only being available one evening a week.  Welsh Government – emailed to Councillors as and when received.  Any other correspondence not listed- |  |
| 12 | Planning applications/approvals | Glyn Valley Hotel – retention of external shelter (in retrospect). Councillors of the opinion that whilst this application is in retrospect the material used is not in keeping with a listed building. Clerk to inform planning |  |
| 13 | Payments | Outstanding accounts - (section 136 Legislative Powers): - amounts sent separately to Councillors and discussed in Council  Dilys Bates  John Keene (toilets)  John Keene (Bins)  Jean Davies  EDF (toilets electricity)  HMRC  EE (Mobile phone)  BHIB (public liability insurance  Hafren Dyfrdwy  Insitute (rent for room)  Request for Donations - (section 137 Legislative Powers):  Cemetary -see 2 above - £60 |  |
| 13. | Any other matters not listed | Tyres dumped in the car park on the High Street  Clerk asked if the weed killer could be applied to green areas around the car park  MFS to be contacted regarding the pole that was removed from the playing field when the CCTV system was installed.  Cllr Bates asked if it would be possible to purchase another flag pole for the Cross – this was agreed – Clerk to obtain prices  Clerk was asked to write to Councillors who had stepped down from the Council  Cllr Bates asked if one goal post could be purchased to replace the one accidentally damaged – this was agreed. | Clerk  Clerk  Clerk  Clerk  Clerk |