Minutes of Llansantffraid Glyn Ceiriog Community Council held at Memorial Institute, Glyn Ceiriog on Thursday, 25th October 2018

1. PRESENT: Cllr. Barbara Roberts (Chair);Einion Davies; Eric Jones; Julie Jeffreys; Sarah Davies Trevor Bates; Anina Price; Josie Williams (resident) ;Jean Davies (Clerk):

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| Agenda  No | Details | Minutes | Action |
| 1 | Welcome and apologies | Councillor Roberts welcomed those present to the Council meeting.  Apologies: Dafydd Morris; Mair Evans:  Councillor Roberts extended a warm welcome to Mrs Josie Williams who had attended Council to present one of two defibrillators donated by the Welsh Ambulance Service to the Community. This donation was as a direct result of Mrs Williams’ action in attempting to improve the ambulance response times to the Valley. She stated that this was in memory of her husband Brian Williams and Elaine Hidden..  This defibrillator will be located in Pandy and positioned on the wall of the Woolpack, following the owner of the property agreeing to this. There is a cost (total approximately £400-500) for a cabinet to store it and to connect it. Councillor Bates to check with the contractor regarding this.  Mrs Williams was thanked for her donation.  Councillor Bates also stated that it is hoped that another defibrillator can be donated (possibly by the Patients Association) and placed outside the Canolfan Ceiriog or Medical Centre. | Councillor Bates |
| 2 | Discussion with NW (if present) | Not present. Clerk had received an email from PCSO Sawyer stating that it is hoped that either he or PCSO Williams will attend next months’ meeting. |  |
| 3 | Discussion with CA | Mrs Bates not present. However, she had submitted a report with update. She had recently attended Deaf Awareness Training and organised Food Hygiene Training for local volunteers – all of whom had passed. The doctors drop in continues – she states that staff are very supportive of the role CA has in the community. The weekly craft workshops continued and will continue well into 2019. The link with Ysgol Cynddelw continued and she has been to the school to make poppies with the children. She continued to liaised closely with Canolfan Ceiriog, Christian Centre and the Institute as well as meeting with her counterpart in Glyn Trian on a regular basis.  Mrs Bates and the Clerk had discussed the possibility of one of the Councillors attending the School Council, to outline to pupils what the CC does, what responsibilities it has and to discuss with pupils what improvements they would like in their community. Councillor Pryce agreed to attend. Clerk to let Mrs Bates know. | Clerk |
| 4 | Expressions of Interest | No expressions of interest |  |
| 5 | Confirmation or otherwise of previous meeting | Accepted as correct and signed accordingly (September) other than to add Councillor Einion Davies as having given his apologies for his absence |  |
| 6 | Matters arising | Councillor Vacancy – notice of vacancy has been put in the Glyn News and also on notice Board  Speed camera for New Road – Clerk had received an email from WCBC stating that they are attempting to arrange for the speed on new road to be monitored over the next few weeks.  ROSPA Report – as instructed Clerk had contacted Ray Parry who had emailed her with the cost of making good what had been highlighted inn the ROSPA report. The total cost came to £840 plus VAT – clerk instructed to ask Mr Parry to complete.  However, he had also stated that the cost of a self-closing non slamming new pedestrian gate would be £1200 plus VAT which seems excessive Clerk to check again with Mr Parry  Benches – Councillors Bates had made enquires with WCBC who had stated they did not have any spare benches. Clerk to therefore find prices of a bench suitable for the toddlers’ area.  Council Logo – Councillors agreed on the logo depicting the Welsh Dragon for the logo  Emergency Planning - Councillors Bates had emailed the planning officer for WCBC who had forward his email to the North Wales Planning Officer – still awaiting response.  Clerk’s Hours – Clerk is currently paid to work 3 hours per week. However, this does not really reflect the number of hours worked. It averages out about 5 hours per week overall – it was therefore agreed that the salary should be increased to reflect this  Any other matter not listed: -  Institute Clock – Councillor Bates and Pete Bates had investigated the clock but had not been able to change the time. Clerk to discuss with Smiths of Derby what steps to now take.  Lease for toilet- Solicitors had emailed Clerk confirming that the names and address of all councillors together with ID would be needed to be submitted to the solicitors. Council asked Clerk to contact solicitors to ask if they can send a representative to the next Council meeting in November where they can take copies of all the ID they need. | Clerk  Clerk  Clerk  Clerk |
| 7 | Reports | Caretaking Quote- one quote had been received from John Keen – Opening/closing/cleaning of toilets £289 p.c.m; Emptying of bins on playing field £27 p.c.m.. It was agreed to award the contract to Mr Keen  SLA for Toilets – this had been circulated to Councillors. Clerk had checked with insurers who had confirmed that anyone working on a subcontract basis would be covered by the council’s public liability insurance the same as any employee. It was therefore decided not to include the clause ‘contractor to ensure appropriate level of insurance cover’. Clerk will now discuss the SLA with Mr Keen and obtain agreement and signature.  Feedback from 4 Councils Meeting – four councillors had attended the meeting in Chirk and the agenda had included various items such as lack of police presence in the valley. The next meeting is due to be held in Glyn Trian | Clerk  Clerk |
| 8 | Letters of thanks | No letter of thanks this month |  |
| 9 | Correspondence | Bank Statement – Clerk informed Council that Grant Thornton had audited the accounts which they had deemed satisfactory. They pointed out that in future regular monitoring of the financial position, income and expenditure against budget should be undertaken throughout the year. It was agreed that this be submitted quarterly instead of 6 monthly as currently.  Clerk produced a statement of income, and expenditure against budget for six months ending the 30th September 2018  WCBC: -.  No correspondence  Welsh Government – no correspondence  Any other Correspondence not listed: -  Letter from Local Democracy and Boundary Commission for Wales – Councillor Bates explained that although the wards in WCBC will increase from 52 to 55 there will be no changes in the Ceiriog Valley. Therefore NFA  Information re benefits of £1000 to £25000 from the Aviva Community Fund – Clerk to pass information to CA  Clerk had received a questionnaire from Age Cymru to enable residents to rate local services. Councillors were of the opinion that a similar questionnaire could be a way of consulting with residents as to what improvements etc. in their opinion is necessary to improve the community. Clerk to draft a questionnaire and email it to Councillors asap. These can then be placed in pertinent venues i.e. Siop y Groes; Canolfan Ceiriog; Christian Centre; Surgery.  Email received from Sandra Fletcher stating she had won a competition run by the Woodland Trust – Queens Commonwealth Canopy, one of the prices was a rowan tree which she would like to plant in the cemetery in the Garth. It was agreed that the tree should be planted near the entrance. Councillor Davies agreed to liaise with Ms Fletcher. Councillor Bates suggested that the tree could be planted after the remembrance Sunday ceremony.  Letter from Wrexham Area Civic Society stating that the Ceiriog Valley Village Signs had achieved one of their awards. The presentation evening was on the 23rd November and there was an invitation for two councillors to attend. It was agreed that Councillors Jeffrey and Mair Evans represent the Council at this awards evening | Councillors Davies  Councillors Jeffreys and Evans |
| 10 | Planning applications/approvals | No planning applications this month |  |
| 11  12 | Payments  Any other matter not listed | Outstanding Accounts (section 136 Legislative Powers): -  Bryn Jones £40.00  Dilys Bates  John Keene £273.00  John Keene £21.73  Ben Barnes £35.00  Request for Donation (section 137 Legislative Powers): - no requests  Ysgol Dinas Bran £30.00  Eisteddfod Dyffryn Ceiriog £100.00  Armistice Day – Mrs Northwood had informed Clerk that the poppy wreath had been delivered to the Cristian Centre  Councillors had received reports that children and young people were riding their bikes down the High Street and New Road without lights. Clerk to email NWP.  Timetable at the bus stop in Pandy missing – clerk to inform WCBC  Councillor Bates informed Council that the last service will be held at the Church this coming Sunday  Community Awards - these to be presented at the Christmas lunch on the 15th December at Canolfan Ceiriog. He asked that individuals are nominated and a decision will be made by a Panel in November. | Clerk    Clerk |